

**Board Meeting Minutes**  
**January 15, 2019**  
**7-8:30 pm**  
(Draft 1/16/19)

**Attending:** Colleen Dolak (chair), Dana Alzouma, Mary Carvajal, Glenn Griffin, Aaron Pied, Christy Shannon, Rev. Lynn Strauss, Steve Eckstrand (ex-officio)

**Guests:** Bruce Baskett, Mark Shannon, Bill Newhouse

**WELCOME AND SETTLING**

**Opening Words**

The meeting was called to order by Colleen Dolak at 7 p.m. and Glenn Griffin shared some opening words on Mystery, the theme for January.

**Action Items from Previous Meeting**

The December 2018 meeting minutes were approved after an adjustment that had previously been discussed over email.

**Youth Board**

Isabelle Young and Cyrus Presendorfer joined the board for their first meeting. They are looking forward to learning about board service, meeting and getting to know others on the board and sharing information with other youth in the congregation.

**REPORT and ACTION ITEMS**

**Stewardship Committee Charter**

The committee has not had many interested volunteers, however, the leadership development team has made a good deal of progress and will have forthcoming recommendations that will offer a foundation for establishing the Stewardship Committee

**Roles and Responsibilities Review**

The document generated by the finance committee does offer some guidance for some board decision making. This will continue to be used as a resource and not accepted as rule.

Steve reported that many of the roles in question had been handled by Kent over the years. They need to be re-assigned since Kent has left his leadership role on the Finance Committee.

Lynn pointed out that establishing a Rental Committee should be a top priority, since rentals provide significant funds to the congregation.

## **Partner Plate Policy**

The Social Justice Committee is still reviewing the draft policy.

## **Database**

Aaron Pied discussed a rolling out of the new UUCR's member database- Realm. The database offers an engagement platform, targeted communication, attendance tracking, event registration and donation tracking. It is a significant function and will help record-keeping, communication and even financial tracking.

Aaron is meeting with Donna and Adrian next week to make sure transition goes smoothly.

Aaron will conduct introductory trainings on coming Sundays.

Cost: first 6 months are free, then \$197.00 per month. The actual cost is closer to \$100.00 since the new database will eliminate the need for current separate data support we pay for.

## **Canvass/Finance**

Mark Shannon presented on behalf of the Canvass Committee. Its members include Sue Hedges, Bruce Baskett, Julie Robinson and Melissa and Andy Moore will organize the Fellowship Dinner. The theme is Legacies of Love and artwork is already under way. Communications will include Canvass moments, pamphlets and quest messages along with order of service and eWeekly announcements. The Fellowship Dinner is schedule for March 2, and Canvass Sunday will be on March 3. The board also received copies of the compiled data for next year's budget from the Finance Committee and committed to having a target budget ask back to the committee no later than January 25.

## **Staff Updates**

Rev. Strauss provided a salary request to the board for the upcoming year. In addition, a membership review has been conducted and a brief report was given. After last year's Membership Roll review, the memberships numbers are slightly lower than anticipated. However, attendance on Sundays remains at approximately 75% capacity.

## **CALENDAR:**

Lynn's Sabbatical January 17- February 10

Board Budget Discussion January 23

Mid Year Congregational Meeting February 17