

Board Meeting Minutes
November 20, 2018
7-8:30 pm
(Approved 12/18/18)

Attending: Colleen Dolak (chair), Dana Alzouma, Mary Carvajal, Aaron Pied, Christy Shannon, Peter Shaw, Rev. Lynn Strauss, Steve Eckstrand (ex-officio)

Absent: Glenn Griffin

WELCOME AND SETTLING

Opening Words and Chalice Lighting

The meeting was called to order by Colleen Dolak at 7 p.m. and adjourned at 8:30 p.m. Peter Shaw wished all a Happy Thanksgiving and safe travel.

Action Items from Previous Meeting

The October 16, 2018 meeting minutes were approved unanimously.

DISCUSSION AND DISCERNMENT

Stewardship Committee Charter

The committee co-chairs are Sue Hedges and Mark Shannon. General discussion addressed fundraising. It was suggested that a small focus group identify important elements of the fundraising process, training would be offered and a script be created for the fundraisers when making requests.

Roles and Responsibilities Review

The August 26 draft of the Business Committee was reviewed. Major roles and tasks were identified, and then their commensurate functional signature authority discussed. Further review was necessary and Steve Eckstrand and Peter Shaw will look into them.

Partner Plate Policy

The draft policy from the Share the Plate Subcommittee was discussed. Colleen Dolak will discuss with the authors the guidelines and process suggested. Criteria for proposed recipients are desirable.

Youth Board Member

Discussion of the role of the Youth Board Member was continued. Glen Griffin was unable to be at the Board meeting however his report helped to guide discussion. It will be a great learning opportunity for the student member.

REPORT and ACTION ITEMS

Report: Staff Update

Rev. Strauss mentioned that new staff are getting immersed quickly in UUCR history and practices. The Religious Education Committee is now called the Faith Formation Team. All staff and children, are very involved in the worship service, Christmas program development and Arts Connect program.

Rev. Strauss stated that a UUCR Founding Member, George Leonard, passed away. Fourteen new members were welcomed into the UUCR.

Update: Fall Fundraiser and Arts Connect

Christy Shannon reported that the Fall Fundraiser generated \$5500 (after expenses) and the Arts Connect program a \$300 loss. Marketing strategies for both events were discussed.

Follow Up Items:

1. Mary Carvajal will contact the Fellowship Committee.
2. Steve Eckstrand and Peter Shaw will review the Finance Committee roles and responsibilities.
3. Colleen Dolak will meet with the Partner Plate Committee.
4. Colleen Dolak will report Board feedback to the Stewardship Committee.
5. Christy Shannon will represent the Board at the December 23 service.

CALENDAR:

- Board Meeting – December 18