

(Draft, October 28, 2018, revised Nov. 5)

**Board Meeting Minutes**  
**October 16, 2018**  
**7-8:30 pm**

**Attending:** Colleen Dolak (chair), Dana Alzouma, Mary Carvajal, Glenn Griffin, Aaron Pied, Christy Shannon, Peter Shaw, Rev. Lynn Strauss, Steve Eckstrand (ex-officio)

**WELCOME AND SETTLING**

**Opening Words and Chalice Lighting**

The meeting was called to order by Colleen Dolak at 7 p.m. and adjourned at 8:30 p.m.

Rev. Strauss informed the Board that Jeff Leonard passed away October 13 and the memorial will be held October 21 at Cedar Lane Unitarian Universalist Church.

**Action Items from Previous Meeting**

1. The September 18, 2018 meeting minutes were approved unanimously.
2. An email vote was conducted October 2, 2018 approving the nomination of Bill Newhouse as Finance Committee Chair. The motion was made by Mary Carvajal, seconded by Colleen Dolak and unanimously approved. The appointment is effective immediately. The term is three years with the option to serve two additional terms.
3. The Board also approved unanimously hiring of Anne Chernikoff to the Religious Education Program.

**DISCUSSION AND DISCERNMENT**

**Stewardship Committee Charter**

Colleen Dolak requested that the Board members complete their input on the selection of nine major functions of the Charter using Google Drive and Boardtalk. It was noted that there are strong interrelationships between the charter categories of stewardship, lay ministry council and new membership.

**Roles and Responsibilities Review**

The board discussed the roles of all of the committees related to finance to parse out who handles what tasks. After review of other congregations' practices, it would be further discussed at the next Board meeting.

**Personnel Policy**

Discussion of personnel actions and process was continued.

**Youth Board Member**

The draft summary of the role of the Youth Board Member was discussed and will be continued.

## **REPORT and ACTION ITEMS**

### **Report: Town Hall Meeting**

The Fall Town Hall was conducted October 14, 2018 between the morning services. It was well attended. The Board presented an overview and engaged in open discussion feedback. Mary Carvajal summarized the ideas, questions and comments.

### **Report: Staff update and Sabbatical request**

The two-service format attendance count is about the same as the Fall 17 one-service format. Rev. Strauss mentioned that more outreach and marketing will inform the general community and those expressing interest in joining UUCR. Several events are already planned for families and children.

The request by Rev. Strauss to schedule four weeks in January and February 2019 to complete unused, approved sabbatical time was approved unanimously - motion by Mary Carvajal, second by Glenn Griffin.

### **Update: Fall fundraiser**

The event will be November 3 and include selling donated books, toys, jewelry and bicycles. Special events will be live music, a quilt raffle, karaoke, face painting and more. The Board thanked Glenn Griffin and Christy Shannon for coordinating the event.

### **Follow Up Items:**

1. Rev. Strauss will follow up with DRE on request to have the OWL program looked at holistically from beginning to end – through all the grades – for continuity.
2. Colleen, Christy and Dana will research hiring process for other UU Congregations to inform our own process.
3. Colleen will choose nine top responsibilities for the Stewardship Charter based on the largest number of votes.

## **CALENDAR:**

- Arts Connect - October 21
- Fall Fundraiser - November 3
- Agenda items due – November 5
- Board Meeting – November 20