

UUCR Board Meeting

July 14th, 2020
6:30-8:00, via Zoom

(Finalized, September 8, 2020)

Attending: Elsa Powel Strong, Pres., Betsy Wilder, Vice Pres., Mary Carvajal, Past. Pres., Brian Haugen, Christy Shannon, Larissa Johnson, Reverend Linda Olson Peebles, Don Helton

Absent: Peter Shaw, Glenn Griffin

WELCOME AND SETTLING

Opening Words and Chalice Lighting were presented by Elsa Powell Strong.

Documenting Meeting Minutes and Secretary Role

The board discussed improving procedures for documenting board activities for the 2020-2021 year with an emphasis on timely posting of materials for the congregation. Per the bylaws, board materials and minutes report should be made public on site, including budgets, monthly reports, meeting minutes, and treasurer's reports. Opportunities exist for improved website design, checklists for Secretary activities, and other standard operating procedures. Brian will be taking notes for the interim and will work to identify updated procedures with UUCR web team.

Treasurer's Report and Budget Discussions

The board reviewed and approved the recommendation from the finance committee to increase the intern salaries to match UUA geographic index 5. Originally, the estimate was based on UUA geographic index 3. This would result in a \$2440 increase in the budget to cover an increase of \$244/month for 10 months. The finance committee and ministers supported the increase. (Motion by Betsy Wilder, Second by Elsa Strong, unanimous approval).

Covid-19 Task Force and ECC Reopening plan

The COVID-19 Task Force researched expert advice, engagement and connections, decisions, resources and implementation for re-opening, and delivered a report through Reverend Linda. The board discussed the recommendation made by the Physical Space Committee that the Early Childhood Center (ECC) be

authorized to open. ECC will be following state and county guidelines for re-opening, including additional custodial care and liability insurance. The plan was reviewed by rental committee, UUCR administrator, and re-opening steering committee. The board approved the recommendation as submitted. (Motion by Betsy Wilder, Second by Brian Haugen, unanimous approval).

Senior Minister's Report and Discussion

Rev. Linda distributed her final report earlier in the week and additional updates were provided as part of the agenda. Key topics were:

- UUCR applied for and received intern scholarship stipend to offset costs of interns at UUCR. Congratulations and thank you to Reverend Linda Olson Peebles and Betsy Wilder for preparing this application.
- COVID-19 Reopening Committee
- The other congregation renting UUCR facilities is making the re-negotiated quarterly payments.
- The landscaping contract was re-negotiated by the UUCR administrator.
- A communications assistant position description is being prepared for a potential October hire. Focus is on technical assistance with remote services.

Strategic Plan

The board reviewed previous strategic planning documents and reviewed metrics needing additional definition. The board identified Larissa Johnson as the liaison to the building and grounds committee to streamline process and timelines for facilities upgrade planning. A major goal for the current strategic planning goal is to provide the congregation with more frequent updates on progress of committees.

Final Words

Elsa Strong thanked outgoing Treasurer Christy Shannon for her years of service and the whole Board thanked Rev. Linda for her outstanding guidance and service during this year of transition.

As final words, the board reviewed the UUCR 8 principles.